

Leon County Public Schools Classification Specification

Salary Grade 28

Summary Information:

Classification Title: Glazier-Repairer

Date Prepared: 02/2008, 04/2003

FLSA Status: Non-Exempt

Typical Decisions and Recommendations Provided to Others:

This position requires the regular exercise of independent discretion and judgment within defined policy parameters in area of specialty. Work follows specific procedures, however the incumbent may determine priorities, organize own work and occasionally make exceptions to procedures.

Activity Identification

Activity Name

436	Building Operations – Glazier/Repair	Prepare and set glass in structures using such materials as bolts, screws, putty, grinding and buffing wheels, glass cutting tools, and other materials and devices. Perform preventative maintenance on equipment and building components within area of expertise district wide.
421	Building Operations - Carpentry	Shape and/or assemble structural woodwork within one or more facilities. Perform preventative maintenance on equipment and building components within area of expertise district wide.
429	Equipment Repair and Maintenance	Activities associated with administering and performing repair and maintenance on machines and other equipment.
425	Building Operations - Emergency or Other	Operations not covered by bid and/or not covered by other activity definitions. Perform preventative maintenance on equipment and building components within area of expertise district wide.
410 A	Disaster/Emergency Services	On call to report to any District school or facility to provide any emergency required services.
416A	General Facilities Inspections	Inspect facilities for cleanliness, disrepair, and general housekeeping.
427	Building Operations - Records	Record work and cost effectiveness on maintenance and repairs performed. Perform preventative maintenance on equipment and building components within area of expertise district wide.
407	Safety Inspections	Inspect facilities, vehicles and entire property for safety problems.
999	Assigned Duties	Perform other duties as assigned.

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General Classification Specification Factors:

Education/Experience:	A.A. Degree with three years related experience; or Vocational training (720 hours) with four years related experience; or High School diploma or equivalent with five years related experience
Supervisory Responsibility:	Yes
Type of Supervision:	Supervision is typically part-time with respect to instructing, assigning, and checking the work of others. Most time is typically spent performing the same work as members of the group. There is little or no responsibility for controlling costs and enhancing methods for performing work activity.
Effective Date:	02/2008, 07/2003